



LAUDERDALE • BY • THE • SEA
Agenda Item Memorandum

Item No. _____

Finance

Department

Tony Bryan

Department Director

COMMISSION MEETING DATE☒ May 28, 2013– Regular Meeting 7:00 PM

- | | | | |
|--|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |
| <input type="checkbox"/> FY2013 – PART OF THE STRATEGIC PLAN | | | |

SUBJECT TITLE: Budget Amendment Resolution**EXPLANATION:**

On May 14, 2013 the Town Commission authorized a budget amendment of \$41,000 from the LETF fund balance for the purchase, installation, and maintenance of an Automatic License Plate Recognition (ALPR) camera system. This budget amendment increases the total appropriation of the fund. Therefore, state law requires that the budget amendment must be adopted in the same manner as the original budget (i.e., by resolution).

On April 23, 2013 the Town Commission authorized the donation of \$900 to the Greater Jacksonville USO. However, the agenda item did not specify a funding source. We recommend it come from the General Fund Contingency.

On October 23, 2012 the Town Commission authorized the expenditure of \$24,176 more than what was budgeted for improvements to the Bel Air neighborhood entrance. The incremental costs were funded by a contribution from the Bel Air Neighborhood Association, but a budget amendment is required to authorize the additional expenditure.

Based on year-to-date totals we anticipate that the payments to CAP Government for building permit services will end the year approximately \$90,000 more than what we initially budgeted. The increased payments to CAP Government will be funded by a corresponding increase in building permit fee revenues. However, it's very difficult to forecast building permit revenues and expenditures so we may need to come back with another amendment to this account later in the year.

RECOMMENDATION: Adopt Resolution 2013-24**EXHIBITS:**

1. Resolution 2013-24
2. Exhibit A – FY 2012/2013 Budget Amendment

RESOLUTION NO 2013-24

1 **A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN**
2 **OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING THE**
3 **2012/2013 FISCAL YEAR BUDGET; APPROPRIATING SAID**
4 **AMOUNTS TO SPECIFIC DESIGNATED ACCOUNTS IN**
5 **ACCORDANCE WITH THE ATTACHED EXHIBIT "A" TO THE**
6 **SPECIFIC DESIGNATED FUNDS; AUTHORIZING**
7 **EXPENDITURE OF THOSE AMOUNTS IN ACCORDANCE WITH**
8 **THE BUDGET AS AMENDED; PROVIDING FOR CONFLICTS;**
9 **PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE.**

10
11 **WHEREAS,** The Town Manager has made recommendations to the Town
12 Commission which require amendment of the 2012/2013 Fiscal Year budget; and
13

14 **WHEREAS,** the Town Commission, in accordance with the requirements of
15 Section 166.241, Florida Statutes, wishes to amend the 2012/2013 Fiscal Year Budget
16 for the transfer of said funds consistent with the recommendations of the Town
17 Manager;
18

19 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION**
20 **OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, THAT:**
21

22 **SECTION 1:** The foregoing "Whereas" clauses are hereby ratified and
23 confirmed as being true and correct and incorporated herein by this reference. All
24 exhibits attached hereto are hereby incorporated herein.
25

26 **SECTION 2:** The Town Commission of the Town of Lauderdale-By-The-
27 Sea, Florida, hereby amends its 2012/2013 Fiscal Year Budget by specifically
28 approving and amending the budget as provided herein and as further set forth in
29 Exhibit "A".
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31 **SECTION 3.** The appropriations set forth on Exhibit "A" are hereby
32 approved.
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34 **SECTION 4.** The Town Administration is directed to effectuate this
35 appropriation and expenditure by appropriate and necessary transfers.
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37 **SECTION 5.** All prior resolutions or parts thereof in conflict herewith are
38 repealed to the extent of such conflict.
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40 **SECTION 6.** If any clause, section, other part or application of this
41 Ordinance is held by any court or competent jurisdiction to be unconstitutional or
42 invalid, in part of application, it shall not affect the validity of the remaining portions
43 or applications of this Ordinance.
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SECTION 7. This Resolution shall become effective immediately upon passage and adoption.

SECTION 8. This Resolution has been passed as follows:

Passed on this _____ day of _____, 2013.

MAYOR ROSEANN MINNET

Attest:

Vanessa Castillo, Town Clerk

APPROVED AS TO FORM:

Susan L. Trevarthen, Town Attorney

EXHIBIT A

FY 2012/2013 Budget Amendment

REVENUES

Fund	Department / Project Number	Current Budget	Proposed Budget	Variance	Explanation
001- General	302.000 Licenses & Permits	548,300	638,300	90,000	Anticipated increase in Building Permit Fees.
101 - Special Revenue-Police Conf	000.000 Appropriated Fund Balance	124,638.00	165,638.00	41,000	Appropriation from LETF Fund Balance.
300- Capital	306.000 Miscellaneous Revenues	42,700.00	66,876.00	24,176	Contribution from Bel-Air Association for incremental cost of entrance gate
	Total Revenues		<u>155,176</u>		

EXPENDITURES

Fund	Department / Project Number	Current Budget	Proposed Budget	Variance	Explanation
001- General	511.100 Donation-Non Profits	14,218	15,118	900	Donation to Greater Jacksonville USO. Funded by budgetary transfer from General Fund Contingency (Dept 519 General)
	519.000 General	1,006,967	1,006,067	(900)	Budgetary transfer from General Fund Contingency
	524.000 Development	908,486	998,486	90,000	Projected overrun in Building Permit Expenditures. Funded by anticipated increase in Building Permit fees.
101 - Special Revenue-Police Conf	521.100 Police Dept. Confiscated	125,000	166,000	41,000	Increase in Police Department LETF expenditure for the purchase of ALPR camera system. Funded by appropriation from LETF fund balance.
300- Capital	519.152 Neighborhood Improvements	42,700	66,876	24,176	Increase for the incremental cost of the Bel Air Entrance Gate which was requested and funded by a contribution from Bel Air Association.
	Total Expenditures		<u>155,176</u>		

Item No. 13.a.